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**MUNICIPALITY OF KINGSTON**  
500 WYOMING AVENUE, KINGSTON, PENNSYLVANIA 18704-3681  
*Incorporated as the Borough of Kingston — 1857*  
[www.kingstonpa.org](http://www.kingstonpa.org)

## Floodplain Development Permit Application- Short Form

**\*A determination will be made as to the property's location in or out of the Special Flood Hazard Area prior to a permit being issued.**

Permit Requirements: As required by the Federal Emergency Management Agency (FEMA) Code of Federal Regulations, National Flood Insurance Program (NFIP), 44CFR PART 60.3 (a) (1), no work of any kind may begin in the Special Flood Hazard Area (SFHA) as designated on the Borough's Flood Insurance Rate Map (FIRM) until a Floodplain Development Permit has been issued by the Floodplain Manager. The permit shall be for all "development" as written in the Borough's Floodplain Ordinance.

§ 97-39 Specific Definitions. "Development"

[Ord. 2024-4, aka Chapter 97 - Floodplain of the Code of the Borough of Kingston Pennsylvania] Any man-made change to improved or unimproved real estate including, but not limited to, the construction, reconstruction, renovation, repair, expansion, or alteration of buildings or other structures; the placement of manufactured homes; streets and other paving; utilities; filling, grading and excavation; mining, dredging, and drilling operations; storage of equipment or materials; and the subdivision of land.

The Borough's Floodplain Development Permit requirement for the Special Flood Hazard Area (SFHA) is to ensure the following:

- Current Base Flood Elevations (BFE) do not rise as a result of ongoing development.
- All structures in floodplains and floodways are constructed using the most recent guidelines to reduce property damage, environmental hazards and financial loss.
- Substantially damaged and or improved buildings are brought into compliance with the current standards.

### **Property Information:**

Address/Location: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner Phone Number(s): \_\_\_\_\_

Owner Email: \_\_\_\_\_

**Floodplain Map Information:**

Panel No.: \_\_\_\_\_ SFHA Zone: \_\_\_\_\_

Floodway? \_\_\_\_\_ Base Flood Elevation: \_\_\_\_\_

Market Value of existing: \_\_\_\_\_ Source: \_\_\_\_\_

Cost of Improvements \_\_\_\_\_ Source: \_\_\_\_\_

**Description of Development:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Certification and Acknowledgement:**

I certify that I am the owner or the authorized agent of the owner of the property upon which the work authorized by the permit sought will be performed. I further certify that the information given is true and correct to the best of my knowledge. All work will be performed in accordance with all applicable laws of the state of Pennsylvania and the Borough of Kingston.

\_\_\_\_\_

***Printed Name of Owner or Representative***

\_\_\_\_\_ Date: \_\_\_\_\_

***Signature of Owner or Owner Representative***

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_